

**Position:** Assistant Mechanic  
**Location:** Oakdale, CA  
**Employment Type:** Full Time, 40 hours per week

**Position Summary:** To perform basic mechanical repairs and assist Shop Mechanics and Millwrights in the duties of inspecting, repairing, fabricating, rebuilding and preventative maintenance requirements on light and heavy-duty equipment.

**Major Duties & Responsibilities:**

- Perform basic mechanical repairs and maintenance on both light and heavy-duty equipment such as trucks, loaders, Gradalls and tractors.
- Inspect equipment, analyze trouble and plan sequence of repair operations.
- Keeps shop equipment operating by following operating instructions; troubleshooting breakdowns; performing preventative maintenance.
- Maintains equipment records by annotating services and repairs.
- Investigate complaints and equipment malfunctions per the maintenance shop schedule.

**Minimum Qualifications and Characteristics:**

- Experience and knowledge of the methods, materials and equipment used in the maintenance and repair of various types of heavy equipment and other power-driven equipment and tools.
- Experience in the operation of a variety of tools and equipment used in the repair of trucks and heavy equipment.
- Ability to understand and carry out oral and written instructions.
- Ability to analyze and repair mechanical failures.
- Ability to work effectively and establish good working relationships with other employees.
- Good Communication – Able to describe equipment problems to supervisor and discuss equipment issues with employees (English)
- Able to fully and accurately complete required maintenance paperwork
- Valid CA Driver's License in good enough standing to be insured by CVAG auto policy.
- Reliable

**Essential Physical & Mental Functions:**

- Work outside in summer and winter conditions
- Lift 80 lbs.
- Long periods on feet

**Education:**

High School Diploma or Equivalent